



McGuffey School District

90 McGuffey Drive
Claysville, Pennsylvania 15323

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Superintendent
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April 19, 2023

Dear Students and Parents/Guardians:

Traditionally, the McGuffey School District did not release any student information for students in Grade 11 and Grade 12 to institutions of higher education or the United States Military without the prior written consent of the student and/or parent. However, there has been updated guidance from the United States Department of Education that amends previous legislation concerning the dissemination of student information to military recruiters and institutions of higher education.

Specifically, all high schools must provide upon request to a military recruiter or an institution of higher education a school student's name, address, and telephone number. Additionally, the legislation states that a high school student who is 18 years old or the parents of the student under 18 years old may request the student's name, address, and telephone number not be released without prior written parental consent.

Moving forward, the McGuffey School District hereby gives notice that students in Grades 11 and Grade 12 will have their name, address, and telephone number provided as requested to the United States Military or institutions of higher education unless permission is denied utilizing the form below. If this form is not received by May 8, 2023, the information will be released as requested.

Please return this form to Mrs. Jodi Fletcher in the High School Office by May 8, 2023.

McGuffey High School Guidance Office
86 McGuffey Drive
Claysville, Pennsylvania 15323

I do not wish to have my _____ (Student Name) released to any members of the United States Military or institutions of higher learning without my prior written consent.

_____ Signature of Parent/Guardian if under 18 years old

_____ Signature of Student if 18 years of age or older

_____ Date